

RUTHERFORD COUNTY
T E N N E S S E E
PROPERTY
ASSESSOR

ROB MITCHELL

BUSINESS PERSONAL PROPERTY SECTION
319 NORTH MAPLE STREET • SUITE 218
MURFREESBORO, TENNESSEE 37130
TELEPHONE: (615) 898-7761 • FAX: (615) 898-7854

Affidavit Requirements

The following documentation is required before we can consider accepting your Affidavit to remove your business from the assessment roll.

1. When filing the Affidavit Form, it must be completed in its entirety, signed, dated, and notarized. A notary is available in our office.
2. You must also submit proof of closure. Acceptable proof would be federal income tax filing, closed business license, or proof of filing in a different jurisdiction.
3. You must submit a letter noting why you did not file your original schedule and the reason you were unable to appear before the Local Board of Equalization.

If these required documents are not included with your affidavit form, we will return it to you, and your Affidavit will not be considered. The forced assessment you originally received will remain.

If you have questions regarding the Affidavit, please call our office at 615-898-7761.

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AFFIDAVIT

The undersigned, _____, being first duly sworn, testifies as follows:

1. My name is _____.

I reside at _____.

2. My business name and address are as follows:

Personal Property Account Number: _____

Business Name: _____

Business Address: _____

3. I affirm that my business closed _____ for the following
reason: (date)

4. I am certifying to the **Rutherford County Assessor of Property** that my business was not open as stated above and any misrepresentation is punishable under the penalty of perjury.

AFFIANT'S NAME

Sworn to and subscribed before me this _____ day of _____ 20__.

NOTARY PUBLIC

My commission expires: _____

Received in the Assessor's Office _____ by _____